**Meeting\_0 Agenda- Topic Selection**

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| DATE | LOCATION |
| 30th January, 2020 | Room 008 , GICT Building |
|  |  |
| TIME | TITLE |
| 06:00 PM | Project Title Selection |

AGENDA DETAILS

1. **Introduction to team**
2. **Setting group rules for the team**
   * + The team will create a customizable ground rules list where input from every team member would be encouraged.
     + Once rules are set it would not be changed.
3. **Project Topic Discussions**
   * + Selecting topic for the project.
     + Everyone required to come with a list of topics which according to them can be used as the project title.
     + Pros and cons of every topic would be listed.
     + Final topic would be selected based on majority vote.

SCHEDULE

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| **TIME** | **CONTENT DESCRIPTION** |
| 06:00 to 06:05 pm | Attendance; Call to Order |
| 06:05 to 06:10 pm | Call to order and introductions as per individual skills |
| 06:10 to 07:00 pm | Discussion   * Every topic proposed would be thoroughly discussed |
| 07:00 to 07:15 pm | Proposals / Resolutions   * Evaluate the ideas the group has shared and choose the best topic |
| 07:15 to  7:20 pm | Summary |
| 07:20 pm | Adjournment |

**Next Meeting Date:** 3rd February, 2020